



## **Student Strike Relief Fund Appeal Policy**

The Student Strike Relief fund is to assist full-time domestic and international students who have experienced financial hardships because of the academic strike. Students are eligible for a maximum of \$500 through the Student Strike Relief Fund, and must provide supporting documentation to support their incurred cost/expense. The criteria for the appeal will be consistent with the framework provided by the Ministry of Advanced Education and Skills development. Your appeal application will be reviewed by Durham College Students Inc.

### **Eligibility**

Full-time domestic and International students who remain enrolled in their program and have experienced unexpected incremental (additional) costs due to the academic strike, are eligible to apply for the Student Strike Relief Fund.

Students who choose to withdraw because of the strike will not be eligible to apply for the Student Strike Relief Fund.

### **What is an Incremental Cost/Expense?**

An Incremental Cost/Expense are additional expenses that students have incurred as a result of the academic strike.

They are split into the following categories:

- **Incremental Travel Costs** such as the cost to reschedule a flight, train or bus trip because of the academic strike. We advise you to speak with your academic school office prior to applying to see if accommodations can be made for you.

Proof of Documents to assist with your application may include:

- Proof that the travel plans were booked before Oct. 30<sup>th</sup>,
  - Proof of payment for travel plans
  - Booking confirmations
  - Cancellation fees
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- **Incremental Living Costs** – additional living expenses incurred as a direct result of the academic strike. You may only claim this additional rent if this cost is not being covered through the extension of OSAP funding.

Proof of Documents to assist with your application may include:

- Proof of both December & January payment



- Letter from landlord
  - Copy of rental agreement
  - Copy of post-dated cheques
- **Incremental Childcare Expenses** – additional childcare expense incurred as a direct result of the academic strike. Were you required to pay for someone to care for your child(ren) outside of the times you already made arrangements because of the semester extension plans?

Proof of Documents to assist with your application may include:

- Receipts of childcare expenses per day as a result of semester extension

**Other** – other incremental costs that are supported by documentations.

Proof of Documents to assist with your application may include:

- One page summarizing the incremental costs/expense not applicable under the other expenses incurred due to the strike, and the unusual parameters around it. Please include any documentation to support your incremental costs.

## Reasons for Appeal

You may choose to appeal within 14 days after receiving the college's decision.

You can appeal if:

- a. You were denied for the Student Strike Relief fund, and have new supporting documentation to support your incremental cost/expense that will be submitted with your appeal application
- b. You wish to appeal because you do not agree with the amount that is awarded, and the additional amount you are requesting can be supported by new documentation. We are unable to provide an amount exceeding \$500, and can only award a maximum of \$500 based on supporting documentation.

## How to Appeal

Fill out the application below.

All forms must include additional documents to support the appeal, and that must be included with the appeal application. You will have a decision by Durham College Students Inc. within 15 business days after we receive your appeal request.



## APPLICATION

Please fill out the following to file for an appeal. All sections must be filled to be considered for an appeal, and no section can be left blank.

### Part A

Name

Student #

Preferred email address

### Part B

#### Reasons for Appeal

- You were denied for the Student Strike Relief fund, and have new supporting documentation to support your incremental cost/expense that will be submitted with this appeal application
  
- You wish to appeal because you do not agree with the amount awarded, and the additional amount you are requesting can be supported by new documentation.

Please note: We are unable to provide an amount exceeding \$500, and can only award a maximum of \$500 with supporting documentation.



### Part C

What category of the Student Strike Relief Fund did you apply for initially?

- Incremental Travel Costs
- Incremental Living Expenses
- Incremental Childcare Expenses
- Other Incremental Expenses

### Part D

What new supporting Documents will be attached with your application to support your appeal? Check all that apply

- Receipts of childcare expense
- Travel/Flight booking confirmations
- Rental Agreements
- Letter from Landlord
- Policy outlining non-recoverable costs
- Copy of post-dated cheques
- Proof of cancellation fees provided by airline
- Other, please specify:

### Part E

Please send this completed PDF file with all your information, attached with supporting documents to [dcsi@durhamcollege.ca](mailto:dcsi@durhamcollege.ca).

Please use the following subject line **RE:STRIKE RELIEF APPEAL** for your email.

### Next steps

We will review your appeal application, and go through your supporting documents. You will receive a decision by email within 15 business days of submitting this form.

If you have any questions about this appeal application, you can contact us directly at [dcsi@durhamcollege.ca](mailto:dcsi@durhamcollege.ca)