



Congratulations on being part of history!

This is the first election for Durham College, with an elected student association of its very own. This letter outlines a few important things, which you as the candidate should know about the campaign process and upcoming election.

The following are the important dates for this election:

February 12, 2018	Nominations open
February 16, 2018	Nominations close
February 20, 2018	All Candidates Meeting
February 21, 2018	Campaigning opens
February 22, 2018	Pizza and Platforms (Oshawa Residence)
February 26, 2018	Candidate's Cafe (Oshawa Campus)
February 28, 2018	Pizza and Platforms (Whitby Campus)
February 26, 2018	Voting open
March 2, 2018	Voting ends
May 1, 2018	Director take office

Instructions:

1. All candidates must attend the all Candidates Meeting, which is to take place **February 20, 2018 at 12:00 (noon) in Room 212, the Student Centre, Durham College, Oshawa Campus or make arrangements with the CRO to send a proxy to act on your behalf.**
2. You must get an appropriate number of signatures. For executive positions, this is 20 signatures and for directors positions this is 10 signatures. Signatures of full time students who are eligible to vote in this election. When obtaining these signatures, you can talk to students about why you wish to run in this election but you must avoid campaigning. Focus on what skill you can bring to this position and not your platform.
3. **YOU CANNOT CAMPAIGN before February 21, 2018 at 9:00 a.m.** The all candidates meeting will outline specifics.
4. Attached to these nominations package is a pamphlet describing the roles of elected officials. DCSI and the section of the by-laws relating to the elected officials in DCSI.
5. **Completed nominations papers must be received by 4:00 p.m. on February 16, 2018.** If you require any accommodations during this nominations process, please let us know on the enclosed Accessibility Request Form. If you have any questions please feel free to ask at via email at dcsielections@gmail.com

Best of luck!
DCSI Elections team

Encl:

- Nominations Paper
- Accessibility Request form
- Elections Pamphlet
- Job Descriptions of elected officials



**NOMINATION PAPER
OF A CANDIDATE FOR 2018 GENERAL ELECTION
OF DURHAM COLLEGE STUDENTS INC.**

MUST BE RETURNED TO THE DURHAM COLLEGE STUDENTS INC. OFFICE
ROOM 212, SECOND FLOOR, STUDENT CENTRE, NORTH CAMPUS, 2000 SIMCOE ST. NORTH
BY FEBRUARY 16, 2018 AT 4:00 P.M.

Part I – Candidate’s Information

The name appearing in the boxes below must be exactly as the candidate wishes their name to appear on the ballot paper. One or more of the given names of the candidate may be replaced by the nickname by a normal aberration of one or more of the candidates given name (i.e. Meg, Andy, Bill). Mononyms are not accepted on the ballot, unless that the mononym is the legal name of the nominee.

Surname	Given name

If your name by which you are registered at Durham College is different than the name which you wish to have appear on the ballot paper please give your legal name here:

Surname	Given name

This name will not appear on the ballot paper but will be used to verify your status as a student with the college.

Student Number:

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Position sought:

Please check the box to the left of the position you wish to seek.

- | | |
|--|---|
| <input type="checkbox"/> President | |
| <input type="checkbox"/> Vice President of Internal Affairs | <input type="checkbox"/> Vice President of External Affairs |
| <input type="checkbox"/> Director for the School of Health and Community Services | <input type="checkbox"/> Director for the School of Justice and Emergency Services |
| <input type="checkbox"/> Director for the School of Media, Art and Design | <input type="checkbox"/> Director for the School of Skilled Trades, Apprenticeship and Renewable Technology |
| <input type="checkbox"/> Director for the School of Science and Engineering Technology | <input type="checkbox"/> Director for the Center for Food |
| <input type="checkbox"/> Director for the School of Business, IT and Management | <input type="checkbox"/> Director for the School of Interdisciplinary Studies |

This document is available in alternative formats for those with special needs

Part II – Contact Information

This information is collected for the use of the election services department. It is not used by third parties.

Telephone number:

Cell	Other

Email address:

Durham College	Preferred (if different than the college)
@dcmail.ca	

Part III – Candidate’s Consent to Nominations

I, the above named candidate, the nominee in this nomination paper, do affirm that:

- I consent to the nomination
- I am a qualified elector and I am eligible to be a candidate for the position which I seek;
- I am aware of the obligations imposed on me as a candidate in the by-laws and Elections and Referendum Policy; and
- My name as recorded in Part I, is exactly how I wish my name to be spelled on the ballots.

I, the above named candidate, further agree to the disclosure of personal information regarding my academic standing held by the Office of Strategic Enrolment Services of Durham College of Applied Arts and Technology to the Chief Returning Officer for the purpose of determining my eligibility to run for an position. I consent to disclosure of my academic information in accordance with section 42(1)(b) of the *Freedom of Information and Protection of Privacy Act* (RSO 1990, C. F-31).

Dated _____, 2018,

Candidate’s signature

Part IV – Appointment of an Official Agent (optional)

You do not have to appoint an official agent. If you do appoint an official agent, then the official agent will be authorised to act on your behalf during the campaign. Acting on your behalf during the campaign can include doing such tasks as attending meetings, communicating with elections officials, and submitting campaign materials for approval.

If you wish to have someone else perform any of these tasks, but not all of them please contact the CRO with specifics of what you wish this person to do.

I wish to appoint the follow person to act as my official agent:

Name	Email

With the following powers to act on my behalf (please check all that apply)

Attend meetings

Communicate with elections officials

Submit campaign material for approval and pick up campaign materials from elections officials

I do not wish to appoint an official agent.

Signature of candidate

I, the official agent for the candidate, do agree:

- to act as the official agent for the candidate named in these nominations papers;
- to act on behalf of and in the best interest of the candidate;
- that I understand the duties and responsibilities imposed on me as the official agent; and
- that I am eligible to act as an official agent for a candidate.

Dated _____, 2018,

Official Agent's signature

Part V – Signatures of nominators (Must be full time students)

I nominate _____ for the position of _____ in the Durham College Students Inc. 2018 General Election. I am qualified as an elector (i.e. full time student) and I consent to the nomination.

	Student name	Student number	School/faculty	Signature
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Director nominations need not submit more than 10 signatures, however it is recommended that they do as a precaution to ensure accuracy.				
11				
12				
13				
14				
15				

I nominate _____ for the position of _____ in the Durham College Students Inc. 2018 General Election. I am qualified as an elector (i.e. full time student) and I consent to the nomination.

	Student name	Student number	School/faculty	Signature
15				
16				
17				
18				
19				
20				
Executive nominations need not submit more than 20 signatures, however it is recommended that they do as a precaution to ensure accuracy.				
21				
22				
23				
24				
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27				
28				
29				
30				



ACCESSIBILITY REQUEST
TO BE FILED WITH THE NOMINATIONS PAPER.

Surname	Given name

For the All Candidates Meeting, for elections communications, and other elections events, I am requesting the following accommodations and/or alternative formats

Large print (please include the preferred font style and size below:

Braille

Plain language

Audio

Electronic format:

Microsoft Word

HTML

Rich Text

PDF

Other: _____

American Sign Language

Other: _____

I do not require any accommodations at all.

Signature: _____

Date: _____