



**THE SIXTH MEETING OF THE THIRD BOARD OF DIRECTORS OF DURHAM COLLEGE STUDENTS  
INCORPORATED**

**SEPTEMBER 18, 2019 at 6:30 p.m. (Dinner at 6:00 p.m.)**

**STUDENT CENTRE, ROOM 217, 2000 SIMCOE STREET, OSHAWA, ONTARIO**

**(call in available please contact Charles Wilson)**

---

1. Call to Order

2. Adoption of the Agenda

***RESOLUTION 2019-06-01***

***That the Agenda for the Sixth Meeting of the Board of Directors of Durham College Students Incorporated be adopted, however the Chairperson is empowered to move item 11 up if it is appropriate.***

3. Declaration of Conflict of Interest

4. Minutes of the previous meeting

***RESOLUTION 2019-5-02***

***That the minutes of the Fifth meeting of the Board of Directors held on July 26, 2019 be adopted.***

5. Delegations/Presentations

6. Motions

7. General Manager's Report

8. Senior Manager Reports

**R2019-06-01 – Health Plan Fees for Winter/Spring 2020**

***RESOLUTION 2019-05-03***

***That the Board of Directors approves the fees table for Winter/Spring 2020.***

**Standing Committee**

**RESOLUTION 2019-05-05**

***That the report of the Meeting of the Standing Committee held on August 28, 2019 be adopted.***

9. Statements or Questions by Members

10. Closed Session

**RESOLUTION 2019-05-06**

***That the Board of Directors now proceeds into a closed session to discuss a matter which is subject to the solicitor-client privilege regarding pending litigation.***

**RESOLUTION 2019-05-07**

***That the Board of Directors now resumes open session.***

11. Committee of the Whole

**RESOLUTION 2019-05-08**

***That the Board of Directors now sits as a Committee of the Whole for the purpose of receiving the report of the Public Accountant for the fiscal year ending April 30, 2019 and the Management Letter Report for the fiscal year ending April 30, 2019 and the Executive Chairperson and Chief Elected Officer shall preside at that meeting.***

**RECOMMENDATION CW2019-01-01**

***That the Committee takes note of the presentation of the Public Accountant for the fiscal year ending April 30, 2019 and the Management Letter Report for the fiscal year ending April 30, 2019.***

**RECOMMENDATION CW2019-01-02**

***That the Committee Rises and Reports.***

**RESOLUTION 2019-05-09**

***That the Audited Financial Statements for the Fiscal Year Ending April 30, 2019 prepared by Baker Tilly Durham LLP, the Public Accountant of Record for Durham College Students Incorporated be adopted, and that the Managing Director and Deputy Chairperson be authorised to sign the statement.***

**RESOLUTION 2019-05-10**

***That the Management Letter Report for the fiscal year ending April 30, 2019 prepared by Baker Tilly Durham LLP, the Public Accountant of Record for Durham College Students Incorporated be received, and that the Managing Director and Deputy Chairperson be authorised to sign the letter.***

12. Next Meeting

October 29, 2019 - 5:00 p.m. – 7:00 p.m.

13. Adjournment

**RESOLUTION 2019-05-11**

***That the board do now adjourn to October 29, 2019 or to the call of the chair.***



**DURHAM COLLEGE STUDENTS INCORPORATED  
BOARD OF DIRECTORS MEETING MINUTES  
July 24, 2019**

***The fifth meeting of the Third Board of Directors of the Durham College Students Incorporated met on June 26, 2019 at 4:00 p.m.***

**Second Board of Directors**

Present:

Director Jane Dimitriou-Currie  
Director Matthew Givans (via Teleconference)  
Director Eduardo Akeson  
Director Keeshon Bonterre  
Director Harmanjit Pixie Kaur  
Director Daniel Keating (4:30 p.m.)

(Non Voting)

Chairperson Natalie Bartley  
General Manager Designate Faris Lehn  
Secretary of the Board Charles Wilson

**CALL TO ORDER**

The Chairperson called the meeting to order at 4:21 p.m.

**ADOPTION OF THE AGENDA**

***RESOLUTION 2019-05-01***

***Moved by: Director Eduardo Akeson***

***Seconded by: Director Harmanjit Pixie Kaur***

***That the Agenda for the Fifth Meeting of the Board of Directors of Durham College Students Incorporated be adopted.***

***-CARRIED (2019-05-01)***

**DECLARATION OF CONFLICT OF INTEREST**

No conflict of interests were declared.

**MINUTES OF THE PREVIOUS MEETING**

***RESOLUTION 2019-05-02***

***Moved by: Director Eduardo Akeson***

***Seconded by: Director Jane Dimtriou-Currie***

***That the minutes of the fourth meeting of the Board of Directors be adopted.***

***-CARRIED (2019-05-02)***

**DELEGATIONS/PRESENTATIONS**

Daniel Keating gave a presentation as a candidate for External Director.

**MOTION**

***RESOLUTION 2019-05-03***

***Moved by: Director Eduardo Akeson***

***Seconded by: Director Harmanjit Pixie Kaur***

***The Resolution 2019-03-06 be taken from the table.***

***-CARRIED (2019-05-03)***

***RESOLUTION 2019-03-06***

***Moved by: Director Harmanjit Pixie Kaur***

***Seconded by: Director Jane Dimtriou-Currie***

***That Daniel Keating be appointed as External Director of Durham College Students Inc.***

***-CARRIED (2019-03-06)***

**GENERAL MANAGER'S REPORT**

The General Manager gave an update on space negotiations, service delivery, and other matters.

## **SENIOR MANAGER REPORTS**

### **R2019-05-01**

The Operations Manager presented a report about service delivery enhancements.

### ***RESOLUTION 2019-05-05***

***Moved by: Director Harmanjit Pixie Kaur***

***Seconded by: Director Jane Dimtriou-Currie***

***That the Board of Directors approves the recommendations as contained in report R2019-05-01***

***-CARRIED (2019-05-05)***

## **STATEMENTS OR QUESTIONS BY MEMBERS**

Statements and questions were made by members. At this point the secretary of the Board advised that it was beneficial for the matter being discussed be dealt with in closed session.

### **Next Meeting**

Next meeting will be held on August 24, 2019.

## **ADJOURNMENT**

### ***RESOLUTION 2019-05-06***

***Moved by: Director Keeshon Bonterre***

***Seconded by: Director Eduardo Akeson***

***That the board do now adjourn to July 24, 2019 or to the call of the chair.***

***-CARRIED (2019-05-06)***



## 2019-2020 Suggested FAMILY OPT-IN Fee Breakdown

### FALL

	SINGLE	FAMILY+1	FAMILY+2	FAMILY+3	FAMILY+4
Health	\$176.42	\$176.42	\$264.63	\$352.84	\$441.05
Dental	\$109.22	\$109.22	\$163.83	\$218.44	\$273.05
<b>SUB Total</b>	<b>\$285.64</b>	<b>\$285.64</b>	<b>\$428.46</b>	<b>\$571.28</b>	<b>\$714.10</b>
Add Single Fee		\$285.64	\$285.64	\$285.64	\$285.64
<b>TOTAL</b>	<b>\$285.64</b>	<b>\$571.28</b>	<b>\$717.10</b>	<b>\$856.92</b>	<b>\$999.74</b>

### WINTER

	SINGLE	FAMILY+1	FAMILY+2	FAMILY+3	FAMILY+4
Health	\$159.86	\$159.86	\$239.79	\$319.72	\$399.65
Dental	\$99.22	\$99.22	\$148.83	\$198.44	\$248.05
<b>SUB Total</b>	<b>\$259.08</b>	<b>\$259.08</b>	<b>\$388.62</b>	<b>\$518.16</b>	<b>\$647.70</b>
Add Single Fee		\$259.08	\$259.08	\$259.08	\$259.08
<b>TOTAL</b>	<b>\$259.08</b>	<b>\$518.16</b>	<b>\$647.70</b>	<b>\$777.24</b>	<b>\$906.78</b>

### SPRING

	SINGLE	FAMILY+1	FAMILY+2	FAMILY+3	FAMILY+4
Health	\$100.00	\$100.00	\$150.00	\$200.00	\$250.00
Dental	\$85.00	\$85.00	\$127.00	\$165.00	\$212.00
<b>SUB Total</b>	<b>\$185.00</b>	<b>\$185.00</b>	<b>\$277.00</b>	<b>\$365.00</b>	<b>\$462.00</b>
Add Single Fee		\$185.00	\$185.00	\$185.00	\$285.64
<b>TOTAL</b>	<b>\$185.00</b>	<b>\$370.00</b>	<b>\$462.00</b>	<b>\$550.00</b>	<b>\$647.00</b>



## Impact Projections for Prorated Winter Term Rates

The following projections are for illustrative purposes only

### Key items we need to keep in mind.

- OHIP+ has been eliminated – putting significant Rx claims back on DCSI plan
- NEW - Students can now opt-out of both Health & Dental
  - typical opt-out rate is 30%

### Determining projected enrollment numbers

- 2018 Fall Enrollment 11,677 – 30% opt-out
  - **8,174 projected fall enrollments**
- 2019 Winter Enrollment 1,684 – 30% opt-out
  - **1,179 projected winter enrollments**

For illustrative purposes, the same enrollment numbers have been applied to both the H&D plan.

### Projected 2019-2020 Health & Dental Claims + Admin

- Health \$1,192,874
- Dental \$748,518
- **TOTAL \$1,941,392**

### 2019-2020 Net Rates x Enrollment = Available Funds to Pay Claims & Admin

- FALL Health 8,174 insureds x \$134.98 = \$1,103,327
- WINTER Health 1,179 insureds x \$119.64 = \$141,056
- FALL Dental 8,174 insureds x \$93.24 = \$762,144
- WINTER Dental 1,179 insureds x \$83.98 = \$99,012
- TOTAL PROJECTED FUNDS = \$2,105,539
- **Subtract Projected Claims + Admin = \$1,941,392**
- **Projected Surplus / Deficit = \$164,147**

*\*illustrative purposes only*



## The Report of the First Meeting of the Standing Committee held on August 28, 2019

Present: Jane Dimitriou-Currie (Chair)  
Matthew Givans  
Eduardo Akeson  
Natalie Bartley  
Faris Lehn  
Charles Wilson

The Committee met at 1:00 p.m.

### Recommendation SC2019-02-01

*Moved by: Matthew Givans*

*That the Agenda for the Second meeting of the Standing Committee be adopted.*

*-Recommended*

### Declarations of Conflict of Interest

Natalie Bartley declared a conflict of interest on the closed session.

### Informal Consideration of matters

Two matters were informally considered at the meeting: (a) Orientation plans; (b) DCLT meeting; and other business.

### Appointment process

#### Recommendation SC2019-02-02

*Moved by: Matthew Givans*

*That for the appointment meeting:*

*(1) Nominations for the vacant positions shall open upon notice, and remain open until 4:00 p.m. on September 27, 2019;*

*(2) Voting shall begin at 9:00 p.m. on October 1, 2019 and remain open until October 3, 2019 at 4:00 p.m.*

*-Recommended*

#### Recommendation SC2019-02-03

*Moved by: Eduardo Akeson*

*That the Committee now goes into a closed session to deal with a personal matter regarding identifiable individuals in accordance with section 4.2 of the Board Procedural Policy.*

*-Recommended*

Natalie Bartley declared a conflict of interest on this motion (renumeration) and withdrew.

**Recommendation SC2019-02-04**

**Moved by: Matthew Givans**

***That the Committee now procedures to an open session.***

***-Recommended***

Natalie Bartley declared a conflict of interest on this motion (renumeration) and withdrew.

**Recommendation SC2019-02-05**

**Moved by: Eduardo Akeson**

***That the Standing Committee sets an interpretation of the Executive renumeration policy article three paragraph two that the Chairperson receives the Cell Phone allowance starting the first day of their term.***

***-Recommended***

**Rise and Report**

**Recommendation SC2019-02-06**

**Moved by: Eduardo Akeson**

***That the Committee rises and reports.***

***-Recommended***