



**THE SEVENTH MEETING OF THE THIRD BOARD OF DIRECTORS OF DURHAM COLLEGE STUDENTS
INCORPORATED**

NOVEMBER 4, 2019 at 6:00 p.m. (Dinner at 5:45 p.m.)

STUDENT CENTRE, ROOM 217, 2000 SIMCOE STREET, OSHAWA, ONTARIO

(call in available please contact Charles Wilson)

1. Call to Order

2. Declaration of Office and seating of new members

Maryam Asif - Director for the School of Media, Art and Design;

Johan Tobias - Director for the School of Skilled Trades, Apprenticeship and Renewable Technology;

Quinn Walters - Director for the School of Interdisciplinary Studies.

3. Adoption of the Agenda

RESOLUTION 2019-07-01

That the Agenda for the Seventh Meeting of the Board of Directors of Durham College Students Incorporated be adopted.

4. Declaration of Conflict of Interest

5. Minutes of the previous meeting

RESOLUTION 2019-07-02

That the minutes of the sixth meeting of the Board of Directors held on September 18, 2019 be adopted.

6. Delegations/Presentations

7. Motions

Election to the Standing Committee

RESOLUTION 2019-07-03

That ____ be appointed to the Standing Committee of Durham College Students Inc in accordance with resolution 2019-03-04.

8. General Manager's Report

9. Senior Manager Reports

R2019-07-01 – Food Services in the Student Centre

RESOLUTION 2019-07-04

That the Board of Directors approves in principle the creation of a food service in the Student Centre based on the letter of intent sent to the Vice President Administration on October 31, 2019, and authorises the Management Committee to do what is necessary and proper to finalise the proposal and with an initial capital and human resource investment of up to \$500,000, and the Board acknowledges the authority of the General Manager to exercise general control and management over the affairs of the Corporation in relation to the staffing of the Corporation in accordance with the by-laws.

Standing Committee

RESOLUTION 2019-07-05

That the report of the Meeting of the Standing Committee held on October 10, 2019 be adopted.

Remembrance Day overview

C.Wilson

10. Statements or Questions by Members

11. Next Meeting

AGM

Monday, November 18, 2019 at 6:00 p.m. (to be confirmed at the meeting)

12. Adjournment

RESOLUTION 2019-07-06

That the board do now adjourn to ----- or to the call of the chair.



**DURHAM COLLEGE STUDENTS INCORPORATED
BOARD OF DIRECTORS MEETING MINUTES
September 18, 2019**

The sixth meeting of the Third Board of Directors of the Durham College Students Incorporated met on September 18, 2019 at 6:00 p.m.

Second Board of Directors

Present: Director Jane Dimitriou-Currie (via Teleconference)
Director Eduardo Akeson
Director Keeshon Bonterre
Director Daniel Keating

(Non Voting) Chairperson Natalie Bartley
General Manager Designate Faris Lehn
Secretary of the Board Charles Wilson

Regrets: Director Matthew Givans
Director Harmanjit Pixie Kaur

CALL TO ORDER

The Chairperson called the meeting to order at 6:44 p.m.

ADOPTION OF THE AGENDA

RESOLUTION 2019-06-01

Moved by: Director Eduardo Akeson

Seconded by: Director Daniel Keating

That the Agenda for the Sixth Meeting of the Board of Directors of Durham College Students Incorporated be adopted, however the Chairperson is empowered to move item 11 up if it is appropriate.

-CARRIED (2019-06-01)

DECLARATION OF CONFLICT OF INTEREST

None were declared.

MINUTES OF THE PREVIOUS MEETING

RESOLUTION 2019-06-02

Moved by: Director Eduardo Akeson

Seconded by: Director Daniel Keating

That the minutes of the Fifth meeting of the Board of Directors held on July 26, 2019 be adopted.

GENERAL MANAGER'S REPORT

The General Manager presented his report.

SENIOR MANAGER REPORTS

R2019-06-01 – Health Plan Fees for Winter/Spring 2020

The General Manager presented the report regarding the health plan fees.

RESOLUTION 2019-06-03

Moved by: Director Eduardo Akeson

Seconded by: Director Daniel Keating

That the Board of Directors approves the fees table for Winter/Spring 2020.

RESOLUTION 2019-06-101

Moved by: Director Eduardo Akeson

Seconded by: Director Daniel Keating

That resolution 2019-05-03 be divided.

-CARRIED (2019-05-101)

RESOLUTION 2019-06-03A

Moved by: Director Eduardo Akeson

Seconded by: Director Daniel Keating

That the Board of Directors approves the fees table for Winter 2020.

-CARRIED (2019-05-03A)

RESOLUTION 2019-06-03B

Moved by: Director Eduardo Akeson

Seconded by: Director Daniel Keating

That the Board of Directors approves the fees table for Spring 2020.

-CARRIED (2019-05-03B)

Standing Committee

RESOLUTION 2019-06-05

Moved by: Director Daniel Keating

Seconded by: Director Eduardo Akeson

That the report of the Meeting of the Standing Committee held on August 28, 2019 be adopted.

-CARRIED (2019-05-05)

STATEMENTS OR QUESTIONS BY MEMBERS

Members made statements and asked questions.

COMMITTEE OF THE WHOLE

RESOLUTION 2019-06-08

Moved by: Director Keshon Bonterre

Seconded by: Director Eduardo Akenson

That the Board of Directors now sits as a Committee of the Whole for the purpose of receiving the report of the Public Accountant for the fiscal year ending April 30, 2019 and the Management Letter Report for the fiscal year ending April 30, 2019 and the Executive Chairperson and Chief Elected Officer shall preside at that meeting.

-CARRIED (2019-05-08)

The Committee met with the Executive Chair in the Chair.

RECOMMENDATION CW2019-01-01

Moved by: Director Daniel Keating

Seconded by: Director Eduardo Akenson

That the Committee takes note of the presentation of the Public Accountant for the fiscal year ending April 30, 2019 and the Management Letter Report for the fiscal year ending April 30, 2019.

-CARRIED (CW2019-01-01)

The Committee took note of the presentation of the Public Accountant, and heard the testimony of Laura Wilson, CPA on behalf of Baker Tilly KPM LLP.

RECOMMENDATION CW2019-01-02

Moved by: Director Eduardo Akenson

Seconded by: Director Daniel Keating

That the Committee Rises and Reports.

-CARRIED (CW-2019-01-02)

RESOLUTION 2019-06-09

Moved by: Director Eduardo Akenson

Seconded by: Director Daniel Keating

That the Audited Financial Statements for the Fiscal Year Ending April 30, 2019 prepared by Baker Tilly KPM LLP, the Public Accountant of Record for Durham College Students Incorporated be adopted, and that a Director and Deputy Chairperson be authorised to sign the statement.

-CARRIED (2019-05-09)

RESOLUTION 2019-06-10

Moved by: Director Eduardo Akenson

Seconded by: Director Daniel Keating

That the Management Letter Report for the fiscal year ending April 30, 2019 prepared by Baker Tilly KPM LLP, the Public Accountant of Record for Durham College Students Incorporated be received, and that a Director and Deputy Chairperson be authorised to sign the letter.

-CARRIED (2019-05-10)

CLOSED SESSION

RESOLUTION 2019-06-06

Moved by: Director Keshon Bonterre

Seconded by: Director Eduardo Akenson

That the Board of Directors now proceeds into a closed session to discuss a matter which is subject to the solicitor-client privilege regarding pending litigation.

-CARRIED (2019-05-07)

RESOLUTION 2019-06-07

Moved by: Director Keshon Bonterre

Seconded by: Director Eduardo Akenson

That the Board of Directors now resumes open session.

-CARRIED (2019-05-08)

The chair reported one resolution was passed in closed session.

Adjournment

RESOLUTION 2019-06-11

Moved by: Director Keshon Bonterre

Seconded by: Director Eduardo Akenson

That the board do now adjourn to October 29, 2019 or to the call of the chair.

-CARRIED (2019-05-08)

The Report of the Third Meeting of the Standing Committee held on October 10, 2019

Present: Matthew Givans
Eduardo Akesson (Acting Chair)
Natalie Bartley
Faris Lehn
Charles Wilson

Regrets: Jane Dimitriou-Currie

The Committee met at 6:05 p.m.

By unanimous consensus, the agenda was adopted.

Declarations of Conflict of Interest

Natalie Bartley declared a conflict of interest on the closed session.

Informal Consideration of matters

Two matters were informally considered at the meeting: (a) clubs policy; (b) Elections Policy; (c) Student Centre space; and (d) AGM meeting date and other business.

Clubs, Societies, and Indigenous Student Circles Policy

A draft of the Clubs, Societies, and Indigenous Student Circles policy was circulated by the Operations Manager

Elections and Referendum Policies

A draft of the Elections Policy and the Referendum Policy was circulated by the Operations Manager

Recommendation SC2019-03-01

Moved by Eddie Akesson

That the Secretary of the Board be asked to put the following question at Annual General Meeting: "Which electoral system should Durham College Students Inc use in their elections? A) First Past the Post B) Ranked Ballots"

-Recommended

Student Centre Space

The General Manager spoke about recent discussions regarding the food service space in the student centre.

Recommendation SC2019-03-02

Moved by Natalie Bartley

That the Committee approves in principle the addition for negotiation and a letter of intent of a food service in all the food services in the first floor of the student center, and designate the General Manager, the Executive Chairperson and Managing Director as a review subcommittee to finalize a letter of intent with approval of the committee.

-Recommended

Recommendation SC2019-03-03

Moved by Matthew Givans

That the Standing Committee using its authority to do all things incidental and proper to the holding of the Membership Meeting under resolution 2019-04-05:

(1) changes the dates for the annual general meeting to November 6, 2019 at 3:00 p.m.;

(2) sets the dates for the advance polls as November 1-5, 2019, as determined by the Secretary of the Board;

(3) authorizes, empowers, and directs the Secretary of the Board to give notice of the meeting at the timelines as set forth in the by-laws.

-Recommended

Rise and Report

Recommendation SC2019-02-06

Moved by: Eduardo Akeson

That the Committee rises and reports.

-Recommended

The Committee rose and reported at 6:56 p.m.