



**THE SIXTH MEETING OF THE FOURTH BOARD OF DIRECTORS OF DURHAM COLLEGE STUDENTS
INCORPORATED
NOVEMBER 29, 2020 at 6:00 p.m.
Video conference**

1. Call to Order
2. The Seating of New Members
3. Adoption of the Agenda

RESOLUTION 2020-06-01

That the Agenda of the Sixth Meeting of the Board of Directors be adopted.

4. Declaration of Conflict of Interest
5. Adoption of the Minutes of the previous meeting

RESOLUTION 2020-06-02

That the Minutes of the Fourth Meeting of the Board of Directors held on September 24, 2020 be adopted.

6. Motions

RESOLUTION 2020-06-03

That _____ be appointed to the Standing Committee.

7. Report of the General Manager and other Executive Officers
 - General Manager's Report
 - Chairpersons

8. Other Reports

Report of the Standing Committee

RESOLUTION 2020-06-04

That the Report of the Standing Committee Meeting on October 15, 2020 be received.

9. Statements or Questions by Members

10. Agendum

11. Closed Session

RESOLUTION 2020-06-04

That the Board of Directors now proceeds to a closed session to discuss an item of labour relations or employee negotiations in accordance with section 4.2 (d) of the Board Procedural Policy.

12. Next Meeting

October 15, 2020

Standing Committee

October 29, 2020

Board of Directors

13. Adjournment

RESOLUTION 2020-06-05

That this meeting do now adjourn to the call of the Chair.



***DURHAM COLLEGE STUDENTS INCORPORATED
BOARD OF DIRECTORS MEETING MINUTES
September 24, 2020***

The Fifth Meeting of the Fourth Board of Directors of the Durham College Students Incorporated met on August 25, 2020 at 6:00 p.m. via videoconference.

Fourth Board of Directors

Present: Director Taneisha Jordon
 Director Eduardo Akesson
 Director Aleecia Lugossy
 Director Kristen McKinnon
 Director Michelle Conn

(non-voting) Jenna Peace, Executive Chairperson and Chief Elected Officer
 Faris Lehn, General Manager
 Charles Wilson, Operations Manager and Secretary of the Board of Directors

CALL TO ORDER AND ROLL CALL

The Chair called the meeting to order at 6:05 p.m.

ADOPTION OF THE AGENDA

RESOLUTION 2020-05-01

Moved by: Director Eduardo Akeson

Seconded by: Director Kristen McKinnon

That the Agenda of the fifth Meeting of the Board of Directors be adopted.

-CARRIED (2020-05-01)

DECLARATION OF CONFLICT OF INTEREST

None were declared

ADOPTION OF THE MINUTES OF THE PREVIOUS MEETING

RESOLUTION 2020-05-02

Moved by: Director Eduardo Akeson

Seconded by: Director Kirstin McKinnon

That the Minutes of the Fourth of the Board of Directors held on August 25, 2020 be adopted.

-CARRIED (2020-05-02)

MOTIONS

RESOLUTION 2020-05-03

Moved by: Director Eduardo Akeson

Seconded by: Director Taneisha Jordon

That the Board, on the recommendation of the Secretary of Board, updates the by-laws and the all polices of the corporation by updating any references to Robert's Rules of Order to Robert's Rules of Order Newly Revised (12th Edition) in accordance with section 23.7 (f) of the By-Laws.

-CARRIED (2020-05-03)

REPORTS OF THE GENERAL MANAGER AND EXECUTIVE OFFICERS

The report of the General Manager and Executive Chairperson were presented.

OTHER REPORTS

The Secretary of the Board presented Report R2002-5-1 on the Elections Policy and Referendum Policy.

RESOLUTION 2020-05-04

Moved by: Director Tanisha Jordon

Seconded by: Director Eduardo Akeson

That:

- 1. Section 5.1 is added to the Elections Policy as follows:
Nothing in this policy affects the power of a duly called Membership Meeting to appoint directors of the Corporation under the Canada Not For Profit Corporations Act.**
- 2. Section 7 of the Elections Policy is amended as follows:
7. The Elections Committee shall, unless otherwise determined by the Board, be comprised of:
 - a) Two (2) Directors or Officers, elected by the Board; and**
 - b) The CRO (non-voting) and the General Manager or designate as a non-voting member.****
- 3. Section 17 of the Elections Policy is amended as follows:
Elections Compliance Oversight Committee
17. The Election Compliance Oversight Committee shall be composed of the voting members of the Elections Committee, one student who is not a board member, and two other members of the Durham College Community, appointed by the Board of Directors based on a list of names provided by Durham College of Applied Arts and Technology. The committee shall appoint the Chair from among its members. The Secretary of the Board is the Clerk of the Committee.**
- 4. Section 18 of the Elections Policy is repealed and replaced as follows:
Calling of a General Election
18. General Elections shall be held the second Tuesday, Wednesday, and Thursday in March, unless otherwise set by two-thirds of the Board of Directors. Should the Elections Committee believe that the day prescribed for an election is not suitable for that purpose, including because of its being in conflict with a day of cultural or religious significance or a federal, provincial or municipal election, the Elections Committee may choose other days within 14 days before or after the dates prescribed.**
- 5. Section 33 of the Elections Policy is repealed and replaced as follows:
Budget for campaigning**

33. The spending limits for candidates shall be a maximum of \$0.05 per elector, as long as the spending limit is at least \$50.00 and at most \$200.00.

6. Section 34 of the Elections Policy by adding subsection (e) as follows:
e) A candidate may not purchase items of substantial personal benefit with campaign funds. Further, a candidate may not purchase thank you gifts for campaign volunteers or others with campaign funds. A candidate may not purchase anything of any value to give out for students, which does not relate directly to the campaign, this includes candy, baked goods or other similar items.

7. Section 35 of the Elections Policy is repealed and replaced as follows:
Approval of campaign material
35. All campaign materials, advertisements, and/or expenses require approval by the CRO in advance of distribution or the cost being incurred. All printed materials must be printed in full quantities and then submitted to the CRO and shall only be stamped with the Corporation logo upon approval. It is recommended that candidates submit one hard copy or a digital proof of their material for approval before printing full quantities in the case of non-approval.

8. Section 36 of the elections policy is repealed and replaced as follows:
Areas where campaigning is prohibited
36. (a) Any candidate who campaigns on the second floor of the Student Centre, within 5 meters of the DCSI office, at a DCSI sanctioned event, at a Club, Society, or Indigenous Student Circle event, or in an area prohibited by the Chief Returning Officer is liable for a deduction of up to ten dollars from the spending limit for their campaign.

(b) Any candidate who campaigns in such a manner that would disturb or obstruct the operations of DCSI, or Durham College, including through the use of audio/visual communications technology, is liable for a deduction of up to ten dollars from the spending limit for their campaign.

9. Section 20 of the Referendum Policy is repealed and replaced as follows:
Budget for campaigning
20. The spending limits for campaigns shall be a maximum of \$0.05 per elector, as long as the spending limit is at least \$50.00 and at most \$200.00.

10. Section 21 of the Referendum Policy is amended by adding subsection (f) as follows:

f) A campaign may not purchase items of substantial personal benefit with campaign funds. Further, a campaign may not purchase thank you gifts for campaign volunteers or others with campaign funds. A candidate may not purchase anything of any value to give out for students, which does not relate directly to the campaign, this includes candy, baked goods or other similar items.

11. Section 22 of the Referendum Policy is repealed and replaced as follows:

Approval of campaign material

22. All campaign materials, advertisements, and/or expenses require approval by the CRO in advance of distribution. All printed materials must be printed in full quantities and then submitted to the CRO and shall only be stamped with the Corporation logo upon approval. It is recommended that campaigns submit one hard copy or a digital proof of their material for approval prior to printing full quantities in the case of non-approval.

12. Section 24 of the Referendum Policy is repealed and replaced as follows:

Areas where campaigning is prohibited

24 (a) Any campaign which campaigns on the second floor of the Student Centre, within 5 meters of the DCSI office, at a DCSI sanctioned event, at a Club, Society, or Indigenous Student Circle event, or in an area prohibited by the Chief Returning Officer is libel for a deduction of up to ten dollars from the spending limit for their campaign.

(b) Any campaign which campaigns in such a manner that would disturb or obstruct the operations of DCSI, or Durham College, including through the use of audio/visual communications technology, is libel for a deduction of up to ten dollars from the spending limit for their campaign.

-CARRIED (2020-05-04)

STATEMENTS OR QUESTIONS BY MEMBERS

Members made statements and asked questions.

Next meeting

October 15, 2020

Standing Committee

October 29, 2020

Board of Directors

ADJOURNMENT

RESOLUTION 2020-04-06

Moved by: Director Taneisha Jordan

Seconded by: Director Eduardo Akeson

That this meeting do now adjourn to October 29, 2020 or to the call of the Chair.

-CARRIED (2020-04-06)

Report of the Standing Committee
October 15, 2020
6:00 p.m.

Present: Eduardo Akeson (Acting Chair)
Jenna Peace
Kirstin McKinnon
Faris Lehn
Charles Wilson (recording Secretary)

Regrets: Taneisha Jordon
Michelle Conn

Call to order

The Committee was called to order.

Adoption of the Agenda

Recommendation

***Moved by: Director Kirsten McKinnon
That the Agenda be adopted.***

-REPORTED

Declaration of Conflict of Interest

None was declared.

Consideration of matters

The Governance Working Group

Motion

Moved by: Director Eduardo Akeson

That the terms of reference for the Governance Working Group be accepted as follows:

Terms of Reference for the Governance Working Group

Resolution 2020-05-06

That the Board forms a Governance Working Group to review the structure of DCSI, and the working group be appointed by the Standing Committee.

The Standing Committee selects the following terms of reference for the Governance Working Group under Resolution 2020-05-06 of the Board of Directors:

Composition

- 1) a) The voting membership of the Governance Working Group shall be composed of three members and the Executive Chairperson;***
- b) The Governance Working Group shall select its own Chair and Vice-Chair; and***
- c) That the Secretary of the Board and General Manager are non-voting members of the Governance Working Group.***

2) The Governance Working Group has the powers and mandate to:

- a) Make recommendations to the Board of Directors regarding changes to the structure of the Board of Directors, the Executive, and the membership;***
- b) Consult with stakeholders, including but not limited to the members of the corporation, the staff of the corporation, current and former Board members, College officials and others as it deems appropriate to carry out its mandate;***
- c) consult from time to time with the Corporation's Solicitor;***
- d) produce a final report regarding the corporation's structure.***

3) The Governance Working Group shall report no later than December 7, 2020, on its mandate.

4) The Governance Working Group is a Subcommittee of the Standing Committee and is subject to the Board Procedural Policy, but may adapt section 10.2 as it deems necessary.

5) The Governance Working Group shall be selected by the electronic ballot of the Standing Committee no later than October 26, 2020.

-REPORTED

And that the Terms of Reference be reported to the Board.

Winter 2020 Fees

The Winter 2020 Fees were considered.

Executive/Board Leadership Health Support

The General Manager presented a executive/board leadership health support service for discussion.

Closed Session

Moved By: Executive Chair Jenna Peace

That the Standing Committee proceeds into closed session to:

a) consider a matter of a position, plan, procedure, criteria, or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the DCSI in accordance to section 4.2 (g) of the Board Procedural Policy and in accordance with its mandate in accordance with section 12.8 (b(xi)) of the By-law number 1 of Durham College Students Incorporated; and

b) consider a matter of labour relations or employee negotiations in accordance with 4.2 (d) of the Board Procedural Policy and in accordance with its mandate in accordance with section 12.8 (a(vi)) of the By-law number 1 of Durham College Students Incorporated.

-CARRIED

Moved By: Executive Chair Jenna Peace

That the Committee resumes open session

-CARRIED

Rise and Report

Moved by: Executive Chair Jenna Peace

That the Committee Rises and Report.

-CARRIED